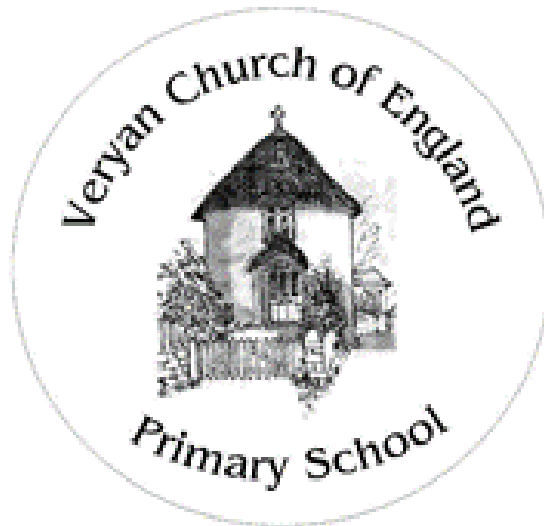


# Veryan CofE School



## Covid-19 School Return

March 2021

Start Date: Monday 8th March

Dear Parents/Carers,

The purpose of this booklet is to share the school's full opening plan, providing information on how Veryan School will open to all pupils, in all year groups, from Monday March 8th.

This plan is in line with the latest Government Guidance for full opening.

Before sending to parents, this booklet has been agreed and amended by school staff, Celtic Cross Education and approved at Trust level.

As you are aware, the Government once again made the decision to keep schools open to key workers and vulnerable children only from January 5th 2021, with the aim of reducing transmission of Coronavirus, whilst providing care for those who most needed it. From Monday March 8th 2021, attendance at school will again become compulsory for all children in all year groups.

Before looking at school arrangements, we would like to thank our whole school community; parents, children and staff for their support and commitment during this very difficult time. This was another unpredictable period of absence for many children with no warning. We thank parents for prioritising children's emotional wellbeing and engagement in Remote Education platforms, especially those juggling additional work commitments, and staff for their flexibility in altering their working times and hours to facilitate a 'full school day' both in school and at home.

Although this is intended to be the final school plan, advice continues to remain subject to change. Should this be the case, you will be updated of any amendments as soon as possible.

With best wishes,



Caroline Jarrett

Head of School

## Attendance

From March 8th 2021, attendance for children from Reception to Year 6 is now once again compulsory.

## Attendance for Pupils who are Shielding

Children who remain under the care of a specialist health professional should discuss their care before returning to school, and any specific medical information impacting their attendance should be emailed to:

[veryan.head@celticcross.education](mailto:veryan.head@celticcross.education)

## Authorised Absences

Alongside authorised absences relating to our current school policy, absences will be authorised for all public health advice recommending non-attendance at school. This medical advice could include:

- Self-isolation
- COVID-19 symptoms
- Positive test result

Should this be the case for an individual/group of individuals/bubble, or the whole school, we will immediately switch to a personalised, or individual, class-based Remote Education system, through Class Dojo. Details of this are included in the 'Remote Education' section of this guide.

## Pupils and families who are anxious about returning to school

It is understandable, and to be expected, that children and families will be anxious, nervous or reluctant about a return to school for a variety of different reasons. If you haven't already completed our emotional health and well-being survey, please do so. For more information please email our office on [veryan.secretary@celticcross.education](mailto:veryan.secretary@celticcross.education)

This will be confidential and only shared with staff working within class bubbles to help and support children.

## Staff and Classrooms

Classroom	Teacher	Teaching Assistant/s	Pupils
Carne	Miss Goodall	Mrs Hocking Mrs Young, Mrs Holden	EYFS Y1
Pendower	Miss Blayney	Mrs Spears Mrs Young, Mrs Holden	Y2/Y3/Y4
Kiberick	Mrs Cartwright	Mrs Hocking Mrs Young, Mrs Holden	Y5/Y6

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## School Timings

<u>Drop Off Times</u>			
Class	Year Groups	Time	Location
Carne	EYFS / Y1	8:40am	Main school gate
Pendower	Y2/Y3/Y4	8:50am	Main school gate
Kiberick	Y5/Y6	8:40am	Bottom playground gate

<b><u>Pickup Times</u></b>			
<b>Class</b>	<b>Year Groups</b>	<b>Time</b>	<b>Location</b>
Carne	EYFS / Y1	3.10pm	Main school gate
Pendower	Y2/Y3/Y4	3:20pm	Main school gate
Kiberick	Y5/Y6	3:10pm	Bottom playground gate

In order to ensure the safety of all our children, staff and families it is vital that these times are adhered to as being too early or too late will result in the mixing of bubbles. Parents are also expected to keep a social distance from each other in public spaces around the school.

### **Siblings in Different Classes**

If you envisage a difficulty in picking up siblings, please contact the school office and we will agree a specific plan for you to support your situation.

## Parent Arrangements for Drop Off and Pickup

All parents & carers must wear a face covering when dropping off / picking up.

Only 1 parent to accompany each child.

### Carne / Pendower

Arrival - If driving, please park towards the upper part of the village or in the church carpark opposite the school. Please try to arrive close to drop off time.

Queueing - Please be ready for drop off time and queue from the school gate away from the main road, keeping a sensible distance from other parents and children.

Pick up - Please try to park in the same region for pick up and wait again in a queue to receive your child/ren. Once pick up is complete, please leave quickly and do not stay too long in the area to avoid congestion.

### Kiberick

Arrival - If driving, please park towards the lower part of the village or in the village hall carpark. Please try to arrive close to drop off time.

Queueing - Please be ready for drop off time and queue from the bottom playground gate on the pathway away from the main road, keeping a sensible distance from other parents and children.

Pick up - Please try to park in the same region for pick up and wait again in a queue to receive your child/ren. Once pick up is complete, please leave quickly and do not stay too long in the area to avoid congestion.

## Break time/lunchtime timings

### Break times

Break times		
Class	Time	Location
Carne	10.15am - 10.30am	Top playground
Pendower	10.15am - 10.30am	Middle playground Alternated with Kiberick
Kiberick	10.15am - 10.30am	Bottom playground Alternated with Pendower

### Lunchtimes

12.00 - 12:30	12:30-1.00
Carne eat	Carne play (top playground)
Pendower eat	Pendower play (middle playground / alternated with Kiberick)
Kiberick eat	Kiberick play (bottom playground / alternated with Pendower)

## School Lunches

Caterlink will be back in operation providing hot meals in aeroplane style flight trays. These will continue to be eaten in classrooms initially.

Parents should continue to book via ParentPay. Universal free school meals for children in KS1 and free school meals will continue to be provided, free of charge through booking.

Staff will deliver meals to lunchtime bubble supervisors in time for their lunch time slot.

## Social Distancing

We will promote social distancing for older children, but recognise the challenge of this from experiences. Primary aged children are not expected to social distance. Staff must ensure that they keep a social distance where possible from children and from each other. Face coverings must be worn when this is not possible. Children will minimise contact with others by staying in their protective bubbles, where possible.

As a small school, adults will need to work across bubbles on occasions for support and interventions. These adults will keep at a social distance as much as possible and will follow our full hygiene systems between each session.



## Wraparound Club

### Breakfast Club

Breakfast club will run in school (as before) Mon-Fri, bookable through ParentPay at a price of £4.00 (session 1) from the time of 7.45am and £2.50 (session 2) from the time of 8:15am until the beginning of the child's classroom session. Children should come to the main school gate at their booked arrival time to be met by wraparound staff. Please ring the bell on the gate for attention. Please note that parents are not permitted on the school site without prior arrangement.

Children attending breakfast club will be kept, as much as possible, with their bubble groups and numbers kept below 15. Any food served will be strictly according to Covid 19 government guidelines. If you require any further information regarding this provision, please contact the school office.

If you feel that your child may be using breakfast club, pre bookings should continue to be placed in advance through ParentPay at least 24 hours in advance.

### PE/Swimming

PE will continue as per the Autumn Term within class bubbles and Mr Webb will help and support with sessions as previously, for one full day per week. The sessions will mainly be outside, but the village hall will be used when appropriate. Mr Webb will work across our bubbles but will maintain a social distance where possible and will follow hygiene systems between sessions.

Unfortunately, Swimming will not now be possible for this academic year as our usual slot is in the Autumn Term.

## Classroom Environments

Minimal changes will be made to classrooms and, where possible, children will continue to be seated side by side and facing forwards to the front of the room. Rooms will be ventilated but care taken not to make them too cold for staff and children.

With this in mind, it is advised for children to wear extra layers under their uniform to keep warm.

## Resources

In some classes, children may bring in pencil cases and their own resources to use. These would need to be small enough to fit in their drawer. Frequently used equipment, such as pencils and pens, when provided by the school, will not be shared with other children.

Children may bring one bag into school containing lunchboxes, water bottles and PE kit.

Please see the 'back to school guides' at the end of this document for further information

## School Visitors

### School Maintenance

School contractors (Reef Water, CCE Maintenance Team, School Cleaner) will be permitted on the school site, preferably outside of school hours. Hand washing and social distancing will be explained prior/on arrival to the school site. The school will keep the contact information of all external visitors.

### Parents

Parents will not be admitted on the school premises unless there is an exceptional circumstance, where a telephone conversation / Zoom video call is not possible.

### Collective Worship Visitors

Occasionally, visitors may lead 'bubbled' collective worships with individual classes (via Zoom or at a social distance) and Ms Jarrett's weekly collective worship and awards assembly will be played to children via video link or Zoom. With current guidance in place, it will not be possible to have whole school collective worship, so class teachers will lead class collective worship on the other days.

### Extra-Curricular Clubs/Activities

There will not be any extra-curricular clubs until after Easter, when there are plans to look at the future possibility of clubs being run by staff members within bubbles and external coaches/clubs. Parents will be notified about this through the school newsletter.

All small group / individual music lessons from outside providers will be reviewed when we return to school and any anticipated start dates will be communicated to parents individually.

## Curriculum

Our school curriculum will be 'needs assessed' and modified on return, weighted on the emotional well-being/mental health of children, with an aim to re-establish the school routine from the outset. Planning will be on the basis of the educational need of pupils, informed initially by formative assessment, with the aim to address gaps in children's knowledge as a result of schooling missed. Teaching staff will continue to teach through our school's planned bespoke curriculum with termly topics studied in depth after Easter.

## Catch-Up Support Funding

While the school awaits further information about catch-up support funding, initial plans will resume on our return to school. We will use further assessment, as well as knowledge of individual needs, to gauge the current situation and will alter the organisation of its distribution if required.

## Remote Education Alternate Plan

Following another possible closure of the school or bubble, we will, in-line with Government requirements, provide Remote Education resources of a high quality, based on the class learning at that point in time. These will be available through the Class Dojo / Tapestry learning platforms that we have been using throughout the Spring Term and staff will ensure that they are available to be accessed for learning to take place.

For individuals who are self-isolating, learning resources will also be available through Class Dojo, but via the personalised 'messages' section. As these will be for individuals, they may not be presented in exactly the same format as a whole class resource in order for them to be 'personalised' to the individual concerned.

The school has already ensured that all parents have access to Class Dojo or Tapestry by 'inviting' them to join via email. If any parents have lost their link or passwords, then they can be resent by the school on request. It is essential that parents respond to this invitation in order to activate their account. If anyone is unable to access Class Dojo / Tapestry because of technical problems or the lack of electronic equipment, they must contact the school, who will ensure that a solution is found.

If you need any assistance in accessing or using these home learning platforms, please contact school and the teachers will guide you through the process.

## School Uniform

On our return on March 8th children should wear school uniform. If there are any personal circumstances that may impact the wearing of school uniform, please contact:

[veryan.head@celticcross.education](mailto:veryan.head@celticcross.education)

As mentioned previously, due to ventilation of the rooms, the school can be slightly colder than usual, so wearing extra layers under uniform is advised.

We currently have two suppliers that stock our logoed school wear. These are:

My Clothing

School Trends

Offering these two stockists gives families the ability to order uniform at a convenient time, without minimum order quantities and straight to school or your own home.

<https://myclothing.com/>

School Trends: Please visit

<https://www.schooltrendsonline.com/uniform/>

[VeryanCofEPrimarySchoolTR25QA](#) where you can find a full range of embroidered uniform with the school logo as well as the ability to purchase other uniform items.

## Handwashing

Staff will remind children of, and supervise, health and hygiene arrangements such as handwashing, tissue disposal and toilet flushing. Children will be made to wash their hands frequently with soap and dry them properly throughout the day, including every time they come in from outside, before and after they eat snacks or lunch and after sneezing or coughing.

Help will be available for children who have trouble cleaning their hands independently. All classrooms have their own sink and toilets to use.

## Hygiene Management

Each group will have their own cleaning wipes and spray that adults in the bubble can use frequently to clean surfaces that children are touching e.g. toys, books, desks, chairs, doors, sinks, light switches.

Children will be actively encouraged not to touch their mouth, eyes and noses. Children will regularly be reminded of 'catch it, bin it, kill it' procedures. All classroom bins have been replaced with pedal bins and these bins will be emptied regularly throughout the day.

All rooms will be well ventilated by opening windows and wherever possible, doors will be propped open to aid ventilation and limit the use of door handles. Children will not use the school corridor except for use of the toilet; they will only use their allocated room and enter and exit this via the fire escape unless there is an exceptional circumstance. At the end of each day, each room will be cleaned.

## Symptoms Response

Parents and carers will need to be ready to:

- Book a test for their child if they are displaying symptoms; not come to school during that period of time and self-isolate. If the test result is negative, they may return to the school and their period of self-isolation ends.

[Click here for the test booking website](#), or book by calling NHS 119.

- Inform the school of the test results (positive or negative) immediately.

## Child/Adult Shows Symptoms of COVID-19

If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow guidance for households with possible or confirmed coronavirus (COVID-19) infection, which sets out that they should self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19).

If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10-day isolation period from the day they develop symptoms.

Any child that develops symptoms will be taken to the isolation room to wait for their parent to arrive. Staff members developing symptoms will be sent home. If a child/adult is symptomatic outside of school hours, they should remain at home and contact the school.

PPE will be worn by staff caring for the child while they await collection, if direct personal care is needed and a suitable distance cannot be maintained (such as for a very young child or a child with complex needs).

In an emergency, the school will call 999 if a child is seriously ill or injured or their life is at risk.

Schools will not visit the GP, pharmacy, urgent care centre or a hospital.

The child/staff member should then follow the COVID-19 'Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', available on the Government website. [www.gov.uk](https://www.gov.uk)

All children will have access to a test if they display symptoms of coronavirus. If they develop symptoms, they should be tested. If they test negative, they can return to their setting and their fellow household members can end their self-isolation. If they test positive, education and childcare settings should follow guidance on implementing protective measures in education and childcare settings.

When a child or adult develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for at least 10 days. Fellow household members should also follow the latest government guidance on self isolation.



## Child/Staff Member Tests Positive for COVID-19

Where a child or staff member tests positive, the rest of their bubble will be sent home and advised to self-isolate for 10 days.

If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10-day isolation period from the day they develop symptoms.

The other household members of that wider class/group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

As part of the national Test and Trace programme, if other cases are detected within the child or young person's cohort or in the wider education or childcare setting, Public Health England's local Health Protection Teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases, a larger number of other children and young people may be asked to self-isolate at home as a precautionary measure — perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.

If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left, will reduce the risk of passing the infection on to other people.



# **Carne Class**

## **Back to School Guide**



**Return to school date: Monday 8th March**

**Where to park:**

towards the upper part of the village or in the church carpark  
opposite the school.

**Where to drop off/pick up your child:**

Main school gate, queueing from the school gate  
away from the main road.

**Only 1 parent to accompany children.**

**Parents must wear a face covering when dropping off and picking up.**

Starting school - 8:40am main school gate.

Finishing school - 3.10pm main school gate.

**What to bring (not compulsory):**

Book bag, packed lunch, water bottle, hat  
PE kit / Wild Tribe gear when needed

**What to wear:**

School uniform (Yr1 & Reception only)

**What not to bring:**

Unnecessary items that are typically shared

**What to remember:**

Parents are not permitted on the school site, please contact by phone/email or  
ring the bell on the gate.



## **Pendower Class Y2,3,4**

## **Back to School Guide**



**Return to school date: Monday 8th March**

### **Where to park:**

towards the upper part of the village or in the church carpark  
opposite the school.

### **Where to drop off/pick up your child:**

Main school gate, queueing from the school gate  
away from the main road

**Only 1 parent to accompany children.**

**Parents must wear a face covering when dropping off and picking up.**

Starting school - 8:50am main school gate.

Finishing school - 3.20pm main school gate.

### **What to bring (not compulsory):**

School bag, lunchbox, water bottle, hat, coat, school reading book

PE kit / Wild Tribe gear when needed

### **What to wear:**

School uniform

### **What not to bring:**

Unnecessary items that are typically shared

### **What to remember:**

Parents are not permitted on the school site, please contact by phone/email or  
ringing the bell on the gate.



# **Kiberick Class Y5,6**

## **Back to School Guide**



**Return to school date: Monday 8th March**

**Where to park:**

**towards the lower part of the village or in the village hall carpark.**

**Where to drop off/pick up your child:**

Bottom playground gate - lining up on the path away from the main road.

**Only 1 parent to accompany children.**

**Parents must wear a face covering when dropping off and picking up.**

Starting school - 8:40am bottom playground gate.

Finishing school - 3.10pm bottom playground gate.

**What to bring (not compulsory):**

School bag, lunchbox, water bottle, hat, coat, pencil case, school reading book

PE kit / Wild Tribe gear when needed

**What to wear:**

School uniform

**What not to bring:**

Unnecessary items that are typically shared

**What to remember:**

Parents are not permitted on the school site, please contact by phone/email or ringing the bell on the gate.